



First Aid, Medicine and Intimate Care Arrangements – COVID 19

Distributed on 3/6/2020 to all staff

This document supplements the existing first aid, medicine and intimate care policy. It will be used during the COVID-19 pandemic.

Specific considerations relating to management of PPE can be found at:
<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>

Safe Working arrangements

- If close contact can be avoided, it should be in the first instance.
- Consider whether you may be able to instruct a person about what to do, or pass them items that they need, in order to treat minor injuries, provide their own intimate care or administer medication.
- Stand at a distance if this is age-appropriate. The member of staff will wear gloves to pass the items that are needed, including when giving medication.

If a person has suspected COVID-19, wherever possible, ask them to move to a designated room away from others. If there is no physically separate room, or the individual is not able to move to another room, ask all other persons not required to assist in first aid provision to leave the vicinity.

Where a close contact response is needed the following equipment is required:

- Disposable gloves
- Plastic apron
- Fluid repellent surgical mask
- Resus face shield
- Hand sanitiser
- Yellow hazard waste bag
- Disinfectant (for cleaning first aid box)

Personal Protective Equipment (PPE)

Storing PPE - PPE should be kept in a labelled box or bag so that it is readily available and can be accessed quickly.

Using PPE – A particular member of staff will be designated to provide first aid and intimate care and has familiarised themselves with this document.

Removal of PPE - Remove PPE when close contact is no longer required. Remove and place in a yellow waste bag. You should not walk through the premises whilst wearing this.

You can use hand washing facilities after you have followed the PPE removal sequence, or hand sanitizer, where hand washing facilities are not in close proximity.

Cleaning - If you provided first aid or intimate care, all surfaces that the person has come into contact with should be cleaned following the cleaning requirements for Yealmpton Primary School.

Clothing - You do not need to change your clothing, unless your clothing has become contaminated or soiled as a result of close contact but should change your clothing on arrival at home (after close contact or wearing PPE).

Staff Responsibilities

Head teachers must ensure that:

- An adequate supply of PPE is available to enable first aiders and intimate care providers to familiarise themselves with the equipment, or practice using it as required (for circumstances where they are not otherwise familiar with wearing PPE).
- First aiders take time to practice the use of PPE prior to needing to use it. First aiders do not fall into a clinically vulnerable group (unless a specific assessment has been carried out).
- Discuss this guidance with first aiders and ensure that they understand the requirements included within it.

First Aiders must ensure that:

- They familiarise themselves with the guidance and follow these requirements where it is possible to do so.
- They undertake first aid duties applying the principles of social distancing and infection control as much as is possible.
- Where close contact is required they follow the requirements for wearing PPE.
- Ensure that the equipment is ready for use as part of their response arrangements.

Cardiopulmonary resuscitation - CPR

If you need to perform cardiopulmonary resuscitation (CPR), you should conduct a risk assessment and adopt appropriate precautions to reduce the risk of virus transmission. It is acknowledged that you may not have had the opportunity to put on PPE.

If chest compressions alone are unlikely to be effective, use a resuscitation face shield. A defibrillator should be used if possible.

After performing compression-only CPR, all rescuers should wash their hands thoroughly with soap and water; alcohol-based hand gel is a convenient alternative. They should also seek advice from the NHS 111 coronavirus advice service.